

Report on the

Office of Treasurer

Jefferson County, Alabama

October 1, 2004 through September 30, 2005

Filed: November 3, 2006



Department of Examiners of Public Accounts

50 North Ripley Street, Room 3201

P.O. Box 302251

Montgomery, Alabama 36130-2251

Website: www.examiners.state.al.us

Ronald L. Jones, Chief Examiner

Table of Contents

	<i>Page</i>
Report to the Chief Examiner	A
Exhibit #1 Summary of Cash and Investments	1
Exhibit #2 Statement of Receipts, Disbursements and Balances Operating Funds	2
Exhibit #3 Statement of Receipts, Disbursements and Balances Enterprise Funds	4
Exhibit #4 Statement of Receipts, Disbursements and Balances Fiduciary Funds	6
Exhibit #5 Statement of Receipts, Disbursements and Balances Trust Funds	8
Exhibit #6 Investments	10
Exhibit #7 Summary of Bank Reconcilements	12
Exhibit #8 Other Information	14



State of Alabama
Department of
Examiners of Public Accounts

P.O. Box 302251, Montgomery, AL 36130-2251
50 North Ripley Street, Room 3201
Montgomery, Alabama 36104-3833
Telephone (334) 242-9200
FAX (334) 242-1775

Ronald L. Jones
Chief Examiner

Honorable Ronald L. Jones
Chief Examiner of Public Accounts
Montgomery, Alabama 36130

Dear Sir:

Under the authority of the *Code of Alabama 1975*, Section 41-5-14, I submit this report on the Office of Treasurer, Jefferson County, Alabama, for the period October 1, 2004 through September 30, 2005.

Honorable Barry Kenneth Stephenson, Treasurer
Honorable Doris H. Britton, Deputy Treasurer

SCOPE AND OBJECTIVES

This report encompasses an examination of financial information of the Office of Treasurer, Jefferson County, Alabama, and a review of compliance by the Treasurer with applicable laws and regulations of the State of Alabama. The objective of this examination was to determine whether the Treasurer has complied with applicable laws and regulations.

CONTENTS OF THE REPORT

This report includes the following components:

1. Report to the Chief Examiner – contains information pertaining to: the function or purpose of the office, state and local legal compliance, office operations and other matters.
2. Financial Information – includes financial information (Exhibits 1 through 8) on the Office of Treasurer, Jefferson County, Alabama.

COMMENTS

The Office of Treasurer, Jefferson County, Alabama, acts as custodian of county funds. The Treasurer is responsible for the investing and the disbursing of funds at the discretion of the Jefferson County Commission or by an authorized agent for fiduciary and trust funds.

The Office of Treasurer, Jefferson County, Alabama, appears to have complied, in all material respects, with all applicable laws and regulations.

Sworn to and subscribed before me this
the 20th day of October, 2006.

Rhonda J. Williams
Notary Public

Respectfully submitted,



Brian Davis
Examiner of Public Accounts

rb

Summary of Cash and Investments
September 30, 2005

	Total
<u>Cash in Banks</u>	
Operating Funds	\$ (9,126,924.96)
Enterprise Funds	74,705.19
Fiduciary Funds	95,594.66
Trust Funds	907,725.66
Sub-Total	<u>(8,048,899.45)</u>
Investments	63,370,000.00
Total	<u><u>\$ 55,321,100.55</u></u>

Statement of Receipts, Disbursements and Balances
Operating Funds
October 1, 2004 through September 30, 2005

Fund/Account	Office	Treasurer's Balance 10/01/2004	Receipts
Operating	Birmingham	\$ 13,305,232.34	\$ 322,056,041.49
Accounts Payable	Birmingham	(2,162,956.17)	
Payroll	Birmingham	(89,997.23)	
Petty Cash	Birmingham	3,549.00	408,208.24
Transfer Fund, Bessemer Treasurer	Bessemer	48,575.98	2,381,800.46
Total Operating Funds		\$ 11,104,403.92	\$ 324,846,050.19

Transfers In	Disbursements	Transfers Out	Treasurer's Balance 09/30/2005
\$ 5,066,129,167.93	\$(4,961,830,000.00)	\$ (439,396,762.43)	\$ 263,679.33
342,184,826.05	(349,407,977.88)		(9,386,108.00)
46,621,664.85	(46,614,344.48)		(82,676.86)
	(398,620.00)		13,137.24
	(2,365,333.11)		65,043.33
<u>\$ 5,454,935,658.83</u>	<u>\$(5,360,616,275.47)</u>	<u>\$ (439,396,762.43)</u>	<u>\$ (9,126,924.96)</u>

Statement of Receipts, Disbursements and Balances
Enterprise Funds
October 1, 2004 through September 30, 2005

Cooper Green Hospital	Office	Treasurer's Balance 10/01/2004	Receipts
Operating	Birmingham	\$ 104,058.54	\$ 14,894,711.54
Total Enterprise Funds		\$ 104,058.54	\$ 14,894,711.54



Transfers In	Disbursements	Transfers Out	Treasurer's Balance 09/30/2005
\$ 249,021,703.90	\$	\$ (263,945,768.79)	\$ 74,705.19
\$ 249,021,703.90	\$	\$ (263,945,768.79)	\$ 74,705.19

Statement of Receipts, Disbursements and Balances
Fiduciary Funds
October 1, 2004 through September 30, 2005

Fund/Account	Office	Treasurer's Balance 10/01/2004	Receipts
Redemption Fund	Birmingham	\$ 3,848.64	\$ 42,753,787.96
Redemption Fund	Bessemer	62,725.08	6,966,181.38
Special Witness Fund	Birmingham	968.95	342,773.97
Total Fiduciary Funds		<u>\$ 67,542.67</u>	<u>\$ 50,062,743.31</u>

Transfers In	Disbursements	Transfers Out	Treasurer's Balance 09/30/2005
\$ 32,248,188.82	\$ (37,429,265.48)	\$ (37,556,000.00)	\$ 20,559.94
4,810,779.05	(5,765,870.87)	(6,000,000.00)	73,814.64
161,000.00	(169,522.84)	(334,000.00)	1,220.08
<u>\$ 37,219,967.87</u>	<u>\$ (43,364,659.19)</u>	<u>\$ (43,890,000.00)</u>	<u>\$ 95,594.66</u>

Statement of Receipts, Disbursements and Balances
Trust Funds
October 1, 2004 through September 30, 2005

Fund/Account	Office	Treasurer's Balance 10/01/2004	Receipts
Tax Assessor Special - New	Birmingham	\$ 6,852.49	\$ 13,215.45
Assistant Tax Assessor Special	Bessemer	6,441.12	9,845.20
Tax Collector Special - New	Birmingham	6,839.56	15,127.90
Assistant Tax Collector Special	Bessemer	6,136.08	9,807.06
Sheriff's Special	Birmingham	35,275.99	170,158.14
Sheriff's Service	Birmingham	231,293.84	269,203.99
District Attorney	Birmingham	437,741.97	603,500.58
District Attorney	Bessemer	62,435.21	741,250.18
Worthless Checks	Birmingham		718,633.34
Worthless Checks	Bessemer	1.00	292,506.44
Probate Court	Birmingham	24,032.27	11,434,696.29
Probate Court	Bessemer	55,413.86	1,520,784.09
Barber Commission	Birmingham	1,112.90	34,299.74
General Retirement	Birmingham	1,615.19	18,209,163.63
Law Library	Bessemer	4,025.05	21,640.76
Law Library	Birmingham	147,953.98	274,782.65
Law Library	Birmingham		62,070.11
Law Library - Money Market	Bessemer	7,666.24	7.09
Legislative Fund	Birmingham	62,171.53	129,099.88
Legislative Education Fund	Birmingham	20.84	
Legislative Projects	Birmingham	124.16	
Legislative Delegation Fund	Bessemer	31.92	28,081.00
License and Bond Fund	Birmingham	49,654.50	85,629.02
Savings Bond Fund	Birmingham	21,176.32	259,521.35
Investment Account	Birmingham	221.58	1,065,794.57
Total Trust Funds		\$ 1,168,237.60	\$ 35,968,818.46

Transfers In	Disbursements	Transfers Out	Treasurer's Balance 09/30/2005
\$	\$ (12,868.62)	\$	\$ 7,199.32
	(10,889.08)		5,397.24
	(19,127.84)		2,839.62
	(7,181.75)		8,761.39
	(70,000.00)	(75,000.00)	60,434.13
	(92,526.62)	(115,658.07)	292,313.14
312.10	(535,112.65)	(475,000.00)	31,442.00
423.36	(594,666.46)		209,442.29
	(718,633.34)		
	(292,506.44)		1.00
10,167,291.92	(10,266,177.52)	(11,343,000.00)	16,842.96
1,291,000.00	(1,555,119.54)	(1,300,000.00)	12,078.41
	(32,386.96)	(143.00)	2,882.68
18,542,460.36	(9,782,032.85)	(26,917,157.97)	54,048.36
15,000.00	(35,431.40)		5,234.41
105.00	(387,841.63)	(35,000.00)	
69,530.53	(55,936.06)		75,664.58
	(5,000.00)		2,673.33
	(56,486.54)	(60,000.00)	74,784.87
22,648.88	(22,669.72)		
	(124.16)		
		(26,100.00)	2,012.92
1,000.00	(27,000.00)	(75,000.00)	34,283.52
83.75	(2,659.20)	(269,200.00)	8,922.22
9,806,306,100.00	(9,758,841,000.00)	(48,530,648.88)	467.27
<u>\$ 9,836,415,955.90</u>	<u>\$(9,783,423,378.38)</u>	<u>\$ (89,221,907.92)</u>	<u>\$ 907,725.66</u>

Investments
September 30, 2005

<u>Fund/Purchase Date</u>	<u>Description</u>	<u>Maturity Date</u>	<u>Interest Rate</u>
<u>Investment Fund</u>			
September 30, 2005	Repurchase Agreement	10/03/2005	3.25%
<u>Operating Account</u>			
September 30, 2005	Repurchase Agreement	10/03/2005	3.25%
<u>Cooper Green Hospital</u>			
September 30, 2005	Repurchase Agreement	10/03/2005	3.25%
Total Investments			

<u>Market Value</u>	<u>Investments at Cost</u>	<u>Totals</u>
\$ 50,720,000.00	\$ 50,720,000.00	\$ 50,720,000.00
12,398,000.00	12,398,000.00	12,398,000.00
252,000.00	252,000.00	252,000.00
<u>\$ 63,370,000.00</u>	<u>\$ 63,370,000.00</u>	<u>\$ 63,370,000.00</u>

Summary of Bank Reconcilements
September 30, 2005

Account	Office	Balance Per Banks 09/30/2005	Less: Outstanding Checks
Operating	Birmingham	\$ 263,679.33	\$
Accounts Payable	Birmingham		(9,386,107.70)
Payroll	Birmingham		(82,557.23)
Petty Cash	Birmingham	13,137.24	
Transfer Fund, Bessemer Treasurer	Bessemer	65,043.33	
Cooper Green Hospital: Operating	Birmingham	74,705.19	
Redemption Fund	Birmingham	1,510,327.31	(1,489,767.37)
Redemption Fund	Bessemer	106,370.93	(32,556.29)
Special Witness Fund	Birmingham	1,220.08	
Tax Assessor's Special Fund	Birmingham	7,199.32	
Assistant Tax Assessor's Special Fund	Bessemer	5,694.91	(297.67)
Tax Collector's Special Fund	Birmingham	2,839.62	
Assistant Tax Collector's Special Fund	Bessemer	8,761.39	
Barber Commission	Birmingham	2,882.68	
District Attorney's Fund	Birmingham	35,717.55	(4,275.55)
District Attorney's Fund	Bessemer	237,447.03	(28,105.39)
General Retirement	Birmingham	620.90	(205,573.20)
Investment Account	Birmingham	467.27	
Law Library	Birmingham	75,664.58	
Law Library	Bessemer	5,634.41	(400.00)
Law Library - Money Market	Bessemer	2,673.33	
Legislative Fund	Birmingham	74,784.87	
Legislative Fund	Bessemer	2,012.92	
License and Bond	Birmingham	35,283.52	(1,000.00)
Probate Court	Bessemer	34,067.58	(21,989.17)
Probate Court	Birmingham	46,242.96	(29,400.00)
Savings Bond	Birmingham	8,940.22	(18.00)
Sheriff's Special Fund	Birmingham	60,434.13	
Sheriff's Service Fund	Birmingham	368,491.55	(76,178.41)
Worthless Checks	Bessemer	1.00	
Total Bank Reconcilements		<u>\$ 3,050,345.15</u>	<u>\$ (11,358,225.98)</u>



Add: Deposits In Transit	Adjustments	Treasurer's Balance
\$	\$	\$
	(0.30)	263,679.33
	(119.63)	(9,386,108.00)
		(82,676.86)
		13,137.24
		65,043.33
		74,705.19
		20,559.94
		73,814.64
		1,220.08
		7,199.32
		5,397.24
		2,839.62
		8,761.39
		2,882.68
		31,442.00
100.65		209,442.29
259,000.00	0.66	54,048.36
		467.27
		75,664.58
		5,234.41
		2,673.33
		74,784.87
		2,012.92
		34,283.52
		12,078.41
		16,842.96
		8,922.22
		60,434.13
		292,313.14
		1.00
\$ 259,100.65	\$ (119.27)	\$ (8,048,899.45)

Other Information
For the Year Ended September 30, 2005

A. Legal Authority

The Treasurer, Jefferson County, Alabama, operates under the authority of the *Code of Alabama 1975*, Section 11-4-23. The Treasurer is the custodian of funds for the Jefferson County Commission and acts in a trust or fiduciary capacity for the Probate Courts, Sheriff's Fund, Law Libraries, District Attorney's Funds and others, as shown on the Statements of Receipts, Disbursements and Balances.

B. Deposits and Investments

Deposits

The Treasurer's deposits at year-end were entirely deposited in Qualified Public Depositories under the Security for Alabama Funds Enhancement Act.

Investments

The Treasurer is legally authorized to invest in obligations of the U. S. Treasury and securities of federal agencies. The Treasurer's investments at year-end are shown below. All of the repurchase agreements were held by the Treasurer's agent in the Treasurer's name.

	Market Value	Cost
Repurchase Agreements	\$63,370,000.00	\$63,370,000.00

C. Individual Fund or Account Disclosures

At September 30, 2005, the funds or accounts which had deficit cash balances are listed below along with the offsetting investments. In addition, the bank makes transfers daily from the Operating Account to the Accounts Payable Account to cover checks that are cleared that day.

	Cash Deficits	Investments
<u>Operating Funds</u>		
Accounts Payable Fund	\$9,386,108.00	
Payroll Fund	82,676.86	
Total Operating Funds	\$9,468,784.86	\$12,398,000.00



