

JEFFERSON COUNTY COMMISSION

DATE: September 26, 2013

TIME: _____

I. ROLL CALL

II. INVOCATION

Pastor Ed Spruiell - The Lord's Chapel

III. PLEDGE OF ALLEGIANCE

IV. APPROVAL OF MINUTES

September 12, 2013

V. RESOLUTIONS

Administrative Services - Commissioner Carrington

Human Resources

1. Resolution authorizing execution of an agreement with Blue Cross Blue Shield of Alabama to provide administrative services for active employee and retiree health plan for FY2013-2014 in the amount of \$968,900.40. (remaining budget \$0)
2. Resolution authorizing CFO to issue a check to Cobbs Allen, Broker of Record to cover cost of insurance coverage for FY2013 - 2014 in the amount of \$929,308.40.
 - (a) Lexington Insurance Co. - property & casualty/boiler & machinery - \$596,610.40
 - (b) Safety National Casualty Co. - excess workers' compensation - \$150,030
 - (c) National Union Fire Insurance Co. - crime & dishonesty - \$22,493
 - (d) Darwin Select Insurance Co. - professional and general liability insurance (malpractice) - \$160,175

Personnel Board

3. Resolution to acknowledge an agreement with AT&T to provide and maintain internet access services for the period August 22, 2013 - August 22, 2015 in the amount of \$11,604 annually. (remaining budget \$13,396)

Environmental Services

4. Resolution authorizing execution of Amendment No. IV to the agreement with Azteca Systems, Inc. to add a CityWorks AMS server license for the asset management software and to increase the maintenance fee for the remainder of 2013 in the amount of \$27,750 for a 14 month period. (remaining budget \$3,868,193.28)

5. Resolution authorizing execution of an agreement with Gresham, Smith & Partners to provide analysis, design, bidding and construction management for roof repairs at the Shades Valley facility and the Five Mile Creek WWTP in the amount of \$80,000. (remaining budget \$3,788,193.28)
6. Resolution authorizing execution of a Reimbursement Agreement with ALDOT for reimbursement of all costs related to the relocation of sanitary sewers that conflict with the ALDOT project for additional lanes on SR-150. Construction will be performed by ALDOT and requires no County funds.

Finance and IT - Commissioner Stephens

7. Resolution to approve the reappointment of Edward Hardison to serve on the Forestdale Fire District Board of Trustees for a five year term ending September, 2018

Finance

8. Approval of the Unusual Demands report.
9. Resolution authorizing the transfer among various operating and capital funds for Fiscal Year 2012 to provide for cash needs.

Purchasing

10. Approval of Purchasing Minutes for week of 9/3/13 - 9/9/13 and 9/10/13 - 9/16/13.
11. Approval of Exceptions Report for week of 9/3/13 - 9/9/13 and 9/10/13 - 9/16/13.
12. Approval of Encumbrance Report for week of 9/3/13 - 9/9/13 and 9/10/13 - 9/16/13.
13. Resolution to ratify credit card statement - closing date August 26, 2013.

Budget Management Office

14. Approval of Staff Development report.
 - a. Multiple Staff Development
 - i. Tax Assessor - Birmingham (4 participants)

Sandra Morris, Belinda Robinson, Steve Jones & Laura Smith AL III Basic Mapping Hoover, AL – September 25-27, 2013	(State funds)	\$900.00
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 - b. Individual Staff Development
 - i. Board of Registrars

Barry Stephenson Elections Conference Tuscaloosa, AL – October 24, 2013	\$225.00
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 - ii. Community & Economic Development

(a) Frederick Hamilton	(Grant funds)	\$2,520.98
International Economic Development Council Conference Philadelphia, PA – October 4-8, 2013		
(b) Pamela Mapp	(Grant funds)	\$2,466.24
NAWDP Youth Development Symposium Conference Chicago, IL – October 27-31, 2013		
iii. Office of Senior Citizen Services		
Melanie Gamble	(Grant funds)	\$158.00
SMP Grant Policy Training Atlanta, GA – August 13-14, 2013		
iv. Youth Detention		
Cornelius Washington		\$600.00
Juvenile Probation Officers Conference Orange Beach, AL – September 23-25, 2013		

15. Approval of Budget Transaction report.

1. Roads & Transportation \$50,000

Shift funds and add a purchasing memorandum to purchase five (5) replacement copiers.

Information Technology

- 16. Resolution authorizing execution of Amendment No. 1 to the agreement with IBM Corporation to provide annual maintenance and support for Data Center equipment and software for the period September 7, 2013 - September 6, 2014 in the amount of \$47,604.18. (remaining budget \$62,213.18)
- 17. Resolution authorizing execution of Amendment No. 1 to the agreement with Dynamic System, Inc. to provide annual Sun Production Server hardware and software maintenance for Fiscal Year 2013/2014 in the amount of \$39,954.47. (remaining budget \$109,817.36)
- 18. Resolution authorizing execution of an agreement with AssetWorks, Inc. to provide Roads & Transportation FleetFocus software upgrade, maintenance and support for the period September 1, 2013 - August 31, 2016 in the amount of \$64,949. (remaining budget \$0)
- 19. Resolution authorizing execution of an agreement with Grom Associates, Inc. to provide SAP software extended functional and technical support on an as needed basis for the period September 25, 2013 - September 24, 2014 in the amount of \$350,000. (remaining budget \$41,826)

Health and General Services - Commissioner Bowman

- 20. Resolution to approve the appointment of Sharon Poston to serve on the North Smithfield/Greenleas Heights Fire District Board of Trustees for a five year term ending February, 2018.

Cooper Green Mercy Health Services

- 21. Resolution authorizing execution of an agreement with Jefferson State Community College to provide clinical education for Medical Laboratory Technician students.

General Services

- 22. Resolution authorizing execution of an agreement with Rapiscan Systems, Inc. to provide safety inspections and preventive maintenance for security x-ray machines throughout the County for the period September 1, 2013 - August 31, 2016 in the amount of \$122,165.60. (remaining budget \$221,079)
- 23. Resolution authorizing execution of a Planned Service Agreement Addendum to allow Johnson Controls to furnish and install hardware and software for remote access monitoring and trending of chillers county-wide for the period August 29, 2013 - September 30, 2015 at no cost.

Land Planning - Commissioner Knight

Land Planning & Development Services

- 24. Resolution to approve changing the name of a public road known as Kenosha Street to Rev. Jonathan McPherson, Sr. Street.
- 25. Resolution to approve changing the name of a portion of a public road known as Snowville Brent Road to Freedom Lane.

Board of Registrars

- 26. Resolution authorizing execution of an agreement with the State of Alabama which allows for reimbursement by the State for postage cost for voter file maintenance in the amount of \$1,528.43 - revenue.

Probate Court

- 27. Resolution authorizing execution of an agreement with American Cadastre, LLC (AmCad) to provide software maintenance and update for land information system for FY2013/2014 in the amount of \$180,889.63, FY2014-2015 \$186,316.32 and FY2015/2016 in the amount of \$191,905.81.

Roads and Transportation - Commissioner Brown

Community & Economic Development

- 28. Resolution authorizing execution of an Emergency Shelter Grant Agreement with Monte D'Oro Apartments to make rental payments on behalf of Program Participant #118906 for an amount not to exceed \$4,000. (remaining budget \$37,500)
- 29. Resolution authorizing execution of Amendment No. 2 to the agreement with the Law Office of Deborah Byrd Walker to continue to provide legal services for the FY2013-2014 in an amount not to

exceed \$25,000 - grant funds. (remaining budget \$52,985)

30. Resolution authorizing execution of Amendment No. 3 to the agreement with The Parker Law Firm to continue to provide legal services for the FY2013-2014 in an amount not to exceed \$25,000 - grant funds. (remaining budget \$26,985)
31. Resolution authorizing execution of Modification No. 1 to the agreement with Construction Education Foundation of Alabama to shift funds between line items and adds outreach activities at no additional cost. All other terms and conditions of the original agreement remain the same. (remaining budget \$260,275.38)
32. Resolution authorizing execution of a Cooperative Agreement with Bessemer Utilities for installation of water lines in the form of in-kind services for the City of Brighton for the period of September 12, 2013 to February 28, 2014. No funding is involved.
33. Resolution authorizing execution of Amendment No. 3 to the agreement with Coston General Contractors, Inc. for the Fairfield Forest Hills Park Improvements to extend the time of the contract 56 calendar days. There is no cost associated with the amendment.

Roads & Transportation

34. Request from AT&T to locate their facilities on Jefferson County rights of way.
35. Resolution to approve the temporary closure of Lakeshore Drive in the Coleman Lakes subdivision to remove and replace a storm drain culvert beginning Saturday, October 12th and is expected to be reopened by Monday, October 14, 2013.

Office of Senior Citizen Services

36. Resolution authorizing execution of an amendment to the agreement with ClasTran to add an additional \$3,386 to pay for transportation services in excess of expected quarterly amounts for the period October 1, 2012 - June 30, 2013.

VI. NEW BUSINESS