

**JEFFERSON COUNTY COMMISSION  
DRAFT**

**DATE:** May 8, 2012

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

April 24, 2012

**V. PUBLIC HEARING**

Land Planning & Development: Rezoning Hearing

**VI. RESOLUTIONS**

**Administrative Services - Commissioner Carrington**

**Pension Board**

1. Resolution to approve pension contribution and County match for Donald L. Whitsitt, Sheriff's Office due to granted military leave of absence.

**Environmental Services**

2. Resolution authorizing execution of an agreement with the American Red Cross to provide ACPR/AED/FA 2-year certificate training for 50 employees in the amount of \$4,750. (remaining budget \$0)
3. Resolution authorizing execution of an agreement with Garver, LLC to provide engineering design services for Morgan Greenwood Pump Station #1 and #2 - upgrades and sanitary sewer system evaluation the amount of \$349,000. (remaining budget \$0)
4. Resolution authorizing execution of an agreement with Atkins North America, Inc. to provide GPS survey and digital photographs of approximately 8,000 sanitary sewer manholes located in the portion of the Five Mile Collection System in the amount of \$365,500. (remaining budget \$0)
5. Resolution authorizing execution of Amendment No. II to the agreement with Schneider Electric to upgrade the CitectSCADA software used to monitor and control the wastewater treatment process at the Prudes Creek WWTP from silver to gold support level in the amount of \$14,316. (remaining

budget \$0)

6. Resolution to award the contract for the Shades Valley Complex chiller replacements at Barton Laboratory, survey facility and inspections facility to lowest responsible bidder, H&M Mechanical, Inc. in the amount of \$337,000 and authorizing execution of said agreement.

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### **Finance and IT - Commissioner Stephens**

7. Resolution authorizing the County Manager to review and approve for payment the County credit card monthly statement. The County credit card statement shall be included for review and consideration by the full Commission.

#### **Finance**

8. Resolution authorizing the transfer of funds from the General Fund (Fund 01) for FY2011 to provide for cash needs.  
\$3,588,667 to the Cooper Green Mercy Hospital Fund
9. Approval of the Unusual Demands report.

#### **Purchasing**

10. Approval of Purchasing Minutes for week of 4/12/12 - 4/18/12 and 4/19/12 - 4/25/12.
11. Approval of Encumbrance Report for week of 4/12/12 - 4/18/12 and 4/19/12 - 4/25/12.
12. Approval of Exceptions Report for week of 4/19/12 - 4/25/12.

#### **Budget Management Office**

13. Approval of Staff Development report.

#### Individual Staff Development

##### Inspection Services

William H. Mullins, III	\$653.50
2012 Annual Education Conference of the Code Officials Assn. of AL	
Guntersville, AL – May 21-24, 2012	

##### General Services

Steven Cockrell	\$695.00
National Training Center NICET Level 1 & 2	
Birmingham, AL – August 27-28, 2012	

##### Probate Court

Alan L. King	\$854.47
AL Probate Judges Summer Conference/Judicial Training	
Gulf Shores, AL – August 5-8, 2012	

Cynthia Vines Butler	\$150.00
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Probate Judges Training Conference Advanced Judicial Training  
Tuscaloosa, AL – May 17-18, 2012

Roads & Transportation

E. Wayne Sullivan \$792.81  
Assn. of County Engineers of AL 2012 Annual Conference  
Orange Beach, AL – May 14-17, 2012

Kenneth M. Burton \$125.00  
Auburn University Engineering Continuing Education - Erosion and  
Sediment Control Applications for Construction  
Pelham, AL – April 4, 2012

Personnel Board (FOR INFORMATION ONLY)

Tiffany Owens \$125.00  
Samford University 2012 Nursing Career Fair  
Birmingham, AL – March 7, 2012

Tiffany Owens \$25.00  
Jefferson State Community College General Job Fair  
Birmingham, AL – April 17, 2012

14. Approval of Budget Transaction report.

(1) Probate Court - Birmingham \$14,906

Shift funds from other professional services to salary to add one (1) Court Clerk position.

**Information Technology**

15. Resolution authorizing execution of a Non-Disclosure and Data License Agreement for the purchase of GIS data and services:

- (a) Kelly Landscape Architects, LLC
- (b) Video Industrial Services, Inc.
- (c) Gresham, Smith and Partners

**Board of Equalization**

16. Resolution authorizing execution of an agreement with Computer Products and Supplies International for support of the Aqua Data Studio software used with the new E-Ring software in the amount of \$1,565.72. (remaining budget \$27,716.08)

17. Resolution authorizing execution of an agreement with Apex Software to provide maintenance on 35 licenses of sketching software for the period January 1, 2012 - January 1, 2013 in the amount of \$4,725. (remaining budget \$1,275)

## **Health and General Services - Commissioner Bowman**

### **Cooper Green Mercy Hospital**

18. Resolution authorizing execution of agreements with the following to provide respite care, pain management and/or pain alleviation for persons having terminal illness. These are revenue generating agreements.
- |                                 |                        |
|---------------------------------|------------------------|
| (a) Amedisys Hospice, LLC       | (d) Hospice Advantage  |
| (b) Hospice Services of Alabama | (e) New Beacon Hospice |
| (c) Alacare Home Health Hospice | (f) Hope Hospice       |

### **General Services**

19. Resolution authorizing execution of Change Order No. 1 to the agreement with Brice Building Company, LLC for the Bessemer Annex Renovation Project to summarize the total Constructive Change Directives , to decrease agreement amount by \$59,136 and to increase the contract time an additional ninety (90) days.

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## **Land Planning - Commissioner Knight**

### **Land Planning & Development Services**

20. Beverage Case: B-2012-003 Village Town Management Inc., applicant; Ibrahim Sabbah, President/Store Manager, d/b/a 15<sup>th</sup> Street Grocery located at 2598 15<sup>th</sup> Street, Bessemer for an off-premise retail beer and wine license
21. Beverage Case: B-2012-005 Corner Fuel Inc., applicant; Vikash Rohella, President/Store Manager, d/b/a Corner Chevron located at 2940 Corner Road, Warrior for an off-premise retail beer and wine license
22. Covenants have been filed on the following rezoning case and is presented for final rezoning approval: Z-2011-011 Lois P. Kirk, owner; R-1 to C-1 for a residentially-compatible office building only; Mount Olive.

### **Emergency Management Agency**

23. Resolution to acknowledge a Cooperative Agreement with Alabama Emergency Management Agency which provides state funds in the amount of \$20,347 to be used solely for the purpose of emergency management preparedness programs and will be matched 50/50 with local funds.
24. Resolution to acknowledge an agreement with Disaster Design Consulting to perform all necessary professional services as required by EMA to include support to Jefferson County for the design, development, conduct and evaluation for a Full Scale Operational Based HAZMAT Exercise in the amount of \$40,000.

### **Animal Control**

25. Resolution to approve the extension of the month-to-month animal control agreement with Birmingham Jefferson County Animal Control Services, Inc. an additional thirty days.

**County Manager**

26. Resolution assigning the functions of Storm Water Management to the Office of the County Manager and authorizing the Director of Budget Management to make the necessary budget amendments to effectuate and implement this resolution.

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**Roads and Transportation - Commissioner Brown**

**Community & Economic Development**

27. Resolution authorizing execution of Amendment No. 1 to the CDBG funded Volunteer Based Housing Rehabilitation Program Tornado Relief Agreement with Greater Birmingham Habitat for Humanity to increase budget from \$150,000 to \$200,000 and to make technical adjustments to agreement.
28. Resolution authorizing execution of an agreement with Advantage Waste, LLC to provide septic tank repair/replacement in support of the County's emergency home repair programs in the amount of \$75,000 - CDBG funds.
29. Resolution authorizing execution of a WIA Dislocated Worker agreement with Construction Education Foundation of Alabama to provide pre-apprenticeship construction trade training in the amount of \$500,000 -WIA funds.
30. Resolution authorizing execution of a WIA Adult agreement with Construction Education Foundation of Alabama to provide pre-apprenticeship construction trade training in the amount of \$250,000 -WIA funds.
31. Resolution authorizing execution of a WIA Youth Agreement with The Dannon Project to provide work experience for up to 65 youth in a summer youth program in the amount of \$246,395.84 - WIA funds.
32. Resolution authorizing execution of a WIA Youth Agreement with D.R.E.A.M. to provide work experience for up to 30 youth in a summer youth program in the amount of \$125,000 - WIA funds.
33. Resolution authorizing execution of a Partial Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity for three homes sold in the North Smithfield area.
34. Resolution authorizing execution of a Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity for acquisition/rehabilitation of a home located at 904 Hillcrest Road, Adamsville under the Neighborhood Stabilization Program agreement.
35. Resolution authorizing execution of a Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity for acquisition/rehabilitation of a home located at 1809 Molly Lane, Birmingham under the Neighborhood Stabilization Program agreement.
36. Resolution authorizing execution of a Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity for acquisition/rehabilitation of a home located at 5124 Hidden Cove Circle, Birmingham under the Neighborhood Stabilization Program agreement.

### **Roads & Transportation**

37. Resolution for payment of acquired right-of-way on the Tarrant-Huffman Road Project, Tract No. 46 in the amount of \$500.
38. Request from Birmingham Water Works and AT&T to locate their facilities on Jefferson County rights-of-way.
39. Resolution to approve request from the Tax Assessor's Office-Bessemer for use of two motor pool units for the period April - June, 2012 due to temporary field work demands.
40. Resolution to transfer a County unit from General Services to Five Mile Sewer Plant and to retire a County unit from service due to age and condition.
41. Resolution to place back into service a leased 2006 Dodge Charger for use by the Sheriff's Office.
42. Resolution authorizing execution of a License Agreement with The Lamar Company, LLC for the right to use and maintain an advertising signboard on County property in the amount of \$4,000 - revenue.
43. Resolution authorizing execution of an Interdepartmental Agreement with Jefferson County EMA to provide outdoor early warning sire maintenance services through September 30, 2012 in the amount of \$50,000 - revenue.
44. Resolution authorizing execution of a Certificate of Title to Jimmy Horsley for the purchase of a mobile home and metal storage building acquired by the County on the Morgan Road Improvements Project - Tract No. 29.002 and Tract No. 29.002A in the amount of \$2,650 - revenue
45. Resolution authorizing an right-of-way acquisition agreement with ALDOT for Hoover TOPICS (Phase 3) - Improvements on Patton Chapel Road from Crayrich Drive to Chapel Lane in the amount of \$89,280 (\$151,424 federal funds/\$37,856 County funds).
46. Resolution with ALDOT for right-of-way access for planning, widening, resurfacing and loop detectors along SR-7 (U.S. 11) from Chalkville Road to the Jefferson/St. Clair County line.
47. Resolution authorizing execution of a Quit Claim Deed to Conway Freight, Inc. for sanitary sewer right-of-way on a portion of Lot 4 according to Resurvey of Perimeter Industrial Park.
48. Resolution authorizing execution of a Quit Claim Deed to The Industrial Development Board of the City of Bessemer for sanitary sewer right-of-way of a portion of Lots 1 and 3 - according to Resurvey of Perimeter Industrial Park.
49. Resolution with ALDOT for right-of-way access to install adaptive signal control and fiber along SR-38 (U.S. 280) from Brook Manor to Doug Baker Blvd and to install fiber optic cable at various locations.

### **Office of Senior Citizen Services**

50. Resolution authorizing execution of Amendment No. 1 to the agreement with the City of Adamsville for FY2011-2012 funding of senior center in the amount of \$10,000.
51. Resolution authorizing execution of a Memorandum of Agreement with the East Alabama Regional Planning & Development Commissioner in support of Peer Place.

52. Resolution to accept funds in the amount of \$82,894 from the Alabama Department of Senior Services to be used for salaries of the SHIP Coordinator and an administrative assistant.

**County Attorney**

53. Resolution authorizing execution of an agreement with West Group to provide online legal research services in the amount of \$16,836. (remaining budget \$3,164)
54. Resolutions to approve the following pre-paid room reimbursement claims - Jefferson Rehabilitation & Heath Center.
- (a) Kelvin Johnson, on behalf of Ruth Johnson - \$149.96
  - (b) Pam Banter, on behalf of Arcue Sims - \$443.79
  - (c) Judith Maxson, on behalf of Donna Maxson - \$551.40
  - (d) Ronnie Thorn, on behalf of Ester Thorn - \$590.70
  - (e) Paulette Reed, on behalf of Paulette Oswald - \$1,578.59
  - (f) Michelle Tyson, on behalf of Nattie Tyson - \$1,035.59
  - (g) Brenda Rogers, on behalf of Carolyn Thomas - \$109.48
  - (h) Annie Wabbington, on behalf of Velma Thomas - \$265.98
  - (i) Rosemary Smith, on behalf of Elene Leatherwood - \$1,173.19
  - (j) Monica Strickland, on behalf of Mary Allen - \$1,412.77
  - (k) Paula Huffman, on behalf of Monna Picker - \$741.82
  - (l) Edward Moody, on behalf of Joseph Moody - \$394.59
  - (m) Phyllis Walker, on behalf of Mary Williams - \$618.87

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**VII. NEW BUSINESS**