

**JEFFERSON COUNTY COMMISSION**

**DATE:** March 27, 2012

**TIME:** \_\_\_\_\_

**I. ROLL CALL**

**II. INVOCATION**

**III. PLEDGE OF ALLEGIANCE**

**IV. APPROVAL OF MINUTES**

March 13, 2012

**V. RESOLUTIONS**

**Administrative Services - Commissioner Carrington**

1. Resolution authorizing execution of an agreement with The Waters Consulting Group, Inc. to conduct an executive search for a County Chief Financial Officer in the amount of \$24,500.
2. Resolution to establish an independent Indigent Healthcare Committee to develop a strategic, long-term approach to providing sustainable, quality, cost-effective healthcare to the indigent.

**Human Resources**

3. Resolution to approve request from Patricia Wade, Cooper Green Mercy Hospital to waive the ninety-day requirement for sick leave conversion.

**Pension Board**

4. Resolution authorizing payment of pension contribution and County match for the following employees due to granted military leave of absence.

(a) Kenneth Bailey	Sheriff's Office	\$1,009.42
(b) Donald L. Whitsitt	Sheriff's Office	\$1,706.50
(c) Geoffrey L. Parker	Sheriff's Office	\$1,706.50
(d) Jonathan B. Lowe	Sheriff's Office	\$2,647.58
(e) Joseph R. Norris	General Services	\$3,109.32
(f) Jeremy Romine	Sheriff's Office	\$3,165.44

**Environmental Services**

5. Resolution authorizing execution of Amendment No. 2 to the agreement with Azteca System, Inc. to provide maintenance and support for the City Works software for the period 1/1/12 - 12/30/12 in the amount of \$15,000. (remaining budget \$0)

6. Resolution authorizing execution of Amendment No. 1 to the agreement with Schneider Electric to upgrade from silver to gold support level for CitectSCADA software in the amount of \$17,132. (remaining budget \$552)
7. Resolution authorizing execution of an agreement with CH2M Hill Engineers, Inc. to provide engineering services for the Cahaba River WWTP to Valley Creek WWTP Sludge Transfer - Force Main Design & Assessment of Impact on existing Shades Valley Transfer Sewer in the amount of \$776,000. (remaining budget \$0)
8. Resolution authorizing contract award and execution of an agreement with Video Industrial Services, Inc. to provide television inspection for the Cahaba River Sanitary Sewer Collection System, Contract 4 in the amount of \$839,189.53. (remaining budget \$0)
9. Resolution authorizing contract award and execution of an agreement with Baird Contracting Co., Inc. for the 2011 Sanitary Sewer Repair & Replacement, Contract 2 project in the amount of \$4,159,760.20. (remaining budget \$0)
10. Resolution authorizing execution of an agreement with ADS, LLC to provide long term flow monitoring for the period February 1, 2012 - January 31, 2013 in the amount of \$799,860. (remaining budget \$0)

### **Finance and IT - Commissioner Stephens**

11. Resolution to approve the appointment of Carletta Jill Savage to fill the unexpired term of Chris Cook on the Concord Fire District Board of Trustees for a term ending October, 2013.

#### **Finance**

12. Approval of the Unusual Demands report.
13. Resolution to approve request for disposal of fixed assets.

#### **Budget Management Office**

14. Approval of Staff Development report.

#### Multiple Staff Development

Cooper Green Mercy Hospital - 10 participants	
Janice Allen	\$55.00
Valencia Bryant	\$55.00
Arlechia Forest	\$55.00
Rashundra Hopkins	\$55.00
Vanessa Hudson	\$55.00
Giang Leisch	\$55.00
DeAnna Minard	\$55.00
Sue Moses	\$55.00
Lisa Mullins	\$55.00
Harriette Reed-Pickens	\$55.00
27 <sup>th</sup> Annual HIV & STD Update	
Birmingham, AL - November 8, 2011	

Cooper Green Mercy Hospital - 5 participants		
Deborah K. Pressley		\$285.00
Jennie H. Reeves		\$285.00
Felicia T. Barrow		\$285.00
Yolanda Smith		\$285.00
Carol H. Hill		\$285.00
Progress in OB/GYN 2012 Seminar Birmingham, AL - February 23-24, 2012		
Coroner/Medical Examiner - 2 participants		
Robert M. Brissie, M.D.		\$1,681.22
Gregory G. Davis, M.D.		\$1,793.88
2012 American Academy of Forensic Sciences Annual Meeting Atlanta, GA - February 19-25, 2012		
Revenue - 5 participants		
Michael Humber		\$195.00
Bruce Thompson		\$195.00
Wesley Scott Moore		\$195.00
Wes Stoudenmire		\$195.00
Charles Bell		\$195.00
CROAA Class - Jacksonville State Pelham, AL - April 11-13, 2012		

#### Individual Staff Development

Commission		
George Bowman		\$392.12
County Commission Training-Mandate Course 4: Roads & Bridges Montgomery, AL - March 29-30, 2012		
911 Emergency Communications District		
Michael G. Lee	(E911 funds)	\$1,409.47
MTUG Spring meeting - training & executive board Ft. Lauderdale, FL - March 31- April 3, 2012		
Revenue		
Edgar Woodis		\$963.45
Tax Audit Meridian & Jackson, MS - June 17-22, 2012		
Tax Assessor		
Shelia Nixon	(state funds)	\$846.63
AL V: Management & Supervision Montgomery, AL - February 12-17, 2012		
Shelia Nixon	(state funds)	\$315.18
AL V: Management & Supervision Montgomery, AL - March 14-16, 2012		

15. Approval of Budget Transaction report.

A. POSITION CHANGES AND/OR REVENUE CHANGES

(i) Fleet Management \$188,514.20

Increase revenues and expenditures to record auction proceeds and to set up funds for auction fees (\$70,000) and increase revenues and expenditures to record auction proceeds to the Capital Fund (\$118,514.20).

B. OTHER BUDGET TRANSACTIONS

(ii) Environmental Services \$45,000

Shift funds and add purchasing memorandum to purchase a wheel offset agricultural disk.

(iii) Information Technology \$29,610

Shift funds and add purchasing memorandum to purchase a visual COBOL for Visual Studio and two (2) COBOL 2012 runtime update 2.

16. Resolution to approve Request for Certification Report.

Environmental Services - Village Line Maintenance  
Heavy Equipment Operator

**Purchasing**

17. Approval of Purchasing Minutes for week of 3/1/12 - 3/7/12, Addendum #1, 3/8/12 - 3/14/12 and Addendum #2, as amended.

**Information Technology**

18. Resolution authorizing execution of Amendment No. 1 to the agreement with Computer Products & Supplies International to provide maintenance for Hyena Enterprise software for a period of two years, April 1, 2012 - March 30, 2014 in the amount of \$150. (remaining budget \$282,580.16)
19. Resolution authorizing execution of Amendment No. 3 to the agreement with Pitney Bowes Software, Inc. to provide maintenance and support for Code 1 Plus Mailstream on the SUN Solaris operating system for the period March 1, 2012 - September 30, 2012 in the amount of \$20,555. (remaining budget \$176,036.74)

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**Health and General Services - Commissioner Bowman**

**General Services**

20. Resolution that due to increased cost of materials, the replacement fee for a lost identification badge is increased to \$10 effective April 2, 2012.

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**Land Planning - Commissioner Knight**

21. Resolution to reopen the Center Point Satellite Courthouse on or before April 16, 2012, using existing

personnel.

22. Resolution authorizing execution of an agreement with Jefferson County 911 Emergency Communications District, Inc. for lease of a portion (5,539 sq. ft.) of the Center Point Satellite Courthouse for a period of eighteen (18) years in the amount of \$50,000 per year (revenue) with a 2% increase every two (2) years.

**Land Planning & Development Services**

23. Beverage Case: B-2012-002 Steves Grocery Inc, applicant; Emile Lutfi, President; Faris Lutfi, Vice President/Store Manager, d/b/a Steve's Grocery located at 3436 Warrior River Road, Concord for an off-premise retail beer and wine license.
24. Covenants have been filed on the following rezoning case and is presented for final rezoning approval: Z-2011-027 Roy Pennington, owner, change of zoning from R-6 (Single Family) to 1-1 (Light Industrial) for compliance for an automotive upholstery shop; COALBURG.
25. Resolution that Twin Pines, LLC be allowed to conduct extraction activities in an I-3(S) Strip Mining District within the 100-foot setback along Blue Creek Road in southwest Jefferson County at Shannon Mine No. 4 (ASMC Ref. #P-3959).
26. Resolution that the Drummond Company, Inc., be allowed to conduct extraction activities in an I-3(S) Strip Mining District within the 100-foot setback along River Pine Loop and Big Bend Trail in extreme western Jefferson County at the Shoal Creek Mine (ASMC Ref. #P-3666).
27. Resolution that WB Mining, LLC be allowed to conduct extraction activities in an I-3(S) Strip Mining District within the 100-foot setback along Short Creek Road in western Jefferson County at Fishtrap Mine No. 2 (ASMC Ref. #P-3930/Revision R-2).

**Family Court**

28. Resolution authorizing execution of an amendment to the agreement with Foreign Language Services, Inc. to provide translation/interpretation services for FY2011-2012 in the amount of \$3,000. (remaining budget \$172,050.89)

**State Courts**

29. Resolution authorizing execution of an amendment to the Memorandum of Agreement with Administrative Office of Courts (AOC) to provide reimbursement to the A.O.C. for employment costs for bailiffs for the period April 1, 2012 - September 30, 2012 in the amount of \$408,884.87.

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**Community Development/Roads and Transportation - Commissioner Brown**

30. Resolution to approve the appointment of Phillip Williams to serve on the Jefferson County Planning & Zoning Commission for a term ending December, 2015.

**Community & Economic Development**

31. Resolution authorizing execution of a Certification of Categorical Exclusion and Determination for the Vestavia Hills Senior Citizens' Project which specifies that this project is categorically excluded and meets the conditions specified.

32. Resolution authorizing execution of a Full Satisfaction of Mortgage for a property owned by Sarah Key located at 1117 Washington Avenue, Mulga, Alabama.
33. Resolution authorizing execution of a Satisfaction of Recorded Mortgage for Greater Birmingham Habitat for Humanity, Inc. of a construction mortgage for acquisition/rehabilitation of a home located at 2039 Willow Glenn Drive, Birmingham under their Neighborhood Stabilization Program (NSP) agreement with Jefferson County. The rehabilitation of the home has now been completed and it has been sold to a qualified homebuyer.
34. Resolution authorizing the Department of Community & Economic Development to apply for the 2012 State Emergency Solutions Grant Program for ESG funds on behalf of local non-profits to continue providing services to homeless individuals and families in Jefferson County.

#### **Roads & Transportation**

35. Resolution authorizing execution of road deeds to convert fee ownership to right-of-way on Morgan Road #471 Tracts 10A, 13,15, 30, 64, 67 and 76.
36. Resolution authorizing execution of a Quit Claim Deed of right-of-way back to the County and deeding drainage easement on Mary Buckelew Parkway.
37. Approval of requests from various utility companies to locate their facilities on Jefferson County rights-of-way: AT&T and Warrior River Water Authority.
38. Resolution authorizing execution of an agreement with Alabama Power Company for relocation of utilities for the Dickey Springs Road Bridge Replacement over Shades Creek Project at no cost.
39. Resolution to approve resolution to ALDOT to perform improvements on the Birmingham Northern Beltline from West of SR-79 to East of SR-75 Project at no cost to the County.
40. Resolution authorizing execution of an agreement with the City of Hueytown for the County to provide road repairs, maintenance and/or improvements in the amount of \$1,055.84 - revenue.

#### **Office of Senior Citizen Services**

41. Resolution authorizing execution of an agreement with Titusville Development Corp. to provide funding of a senior center that replaces agreement with New Hope South Avondale Senior Center which closed December 31, 2011 in the amount of \$7,606.27. (remaining budget \$0)
42. Resolution authorizing execution of Amendment No. 1 to the agreement with City of Hueytown to provide funding of senior center for FY2011-2012 in the amount of \$10,000. (remaining budget \$0)
43. Resolution that Jefferson County Commission is in support of the Jefferson County Office of Senior Citizen Services.

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## **VI. NEW BUSINESS**

### **Finance - Purchasing**

1. Approval of Addendum #3 to the Purchasing Minutes.