

ADMINISTRATIVE ORDER NO. 75-5
OF THE
JEFFERSON COUNTY COMMISSION

June 16, 1975

Pursuant to the authority vested in the Jefferson County Commission by the Code of Alabama, the following Administrative Order is hereby issued:

PURPOSE

To specify policy for the environmental review of projects proposed for funding under the Housing and Community Development Act of 1974.

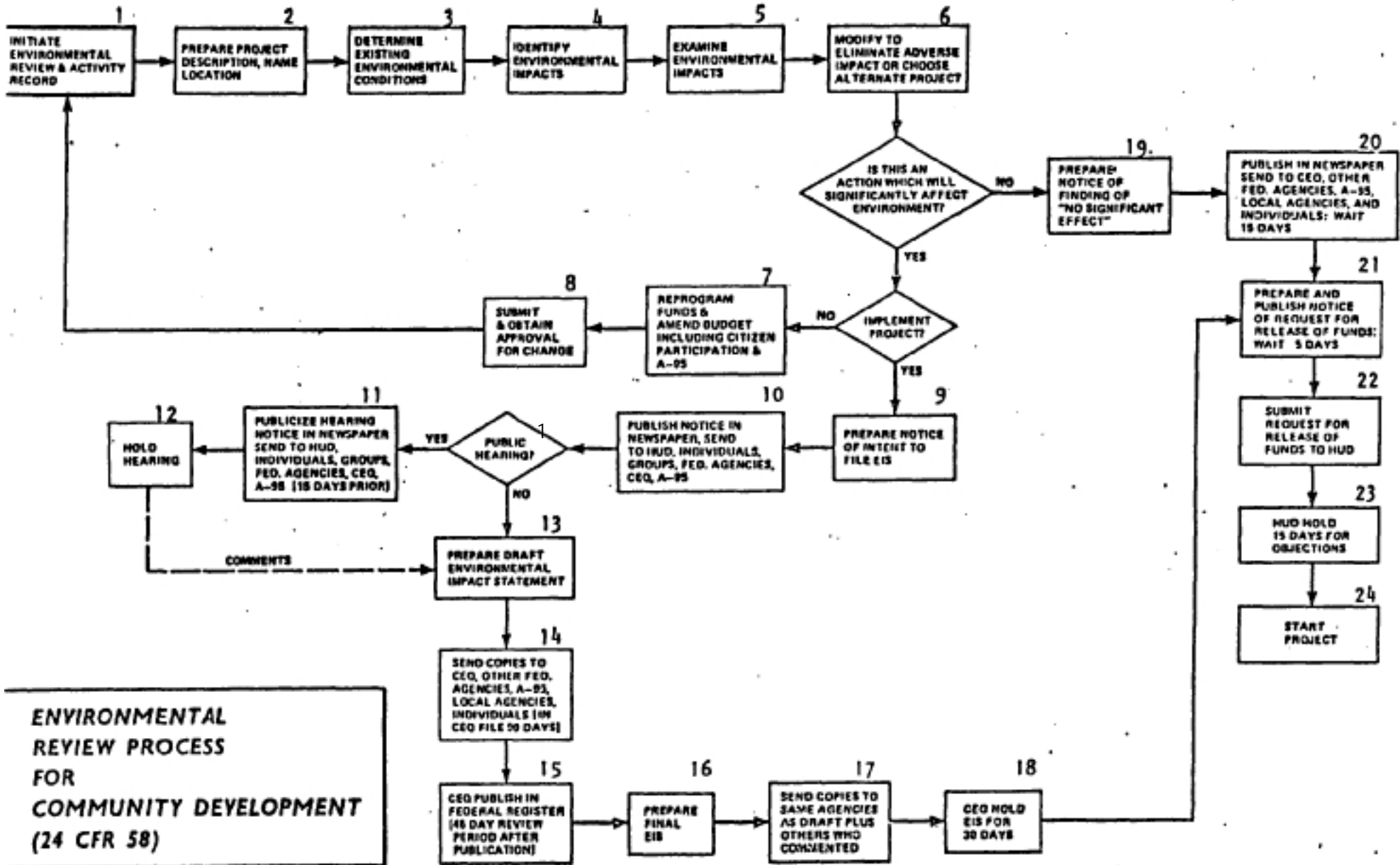
1. References. The specific reference for development of procedures is *Environmental Review Procedures for Community Development*, 24 CFR 58, published by the Department of Housing and Urban Development on January 7, 1975 (attached). The HUD regulations, in turn, are intended to implement certain provisions of the Housing and Community Development Act of 1974, the National Environmental Policy Act of 1969, and CEQ Guidelines for Preparation of Environmental Impact Statements, 40 CFR 1500.
2. Overall Review Process. The overall process for conducting the environmental review of a project is depicted graphically on the flow chart entitled "Environmental Review Process for Community Development" attached as Appendix A.
3. Responsibility for Environmental Review. The HUD regulations place responsibility for conduct of required environmental reviews upon the "Chief Executive Officer" of the grant recipient locality. The Chief, Office of Community Development, is delegated primary staff responsibility for the conduct of environmental reviews under this procedure.
4. Technical Assistance for Environmental Assessments. When environmental assessments require specific expertise not available with County staff, the Chief, Office of Community Development, in consultation with the proposed implementing entity and the County Commission will make necessary arrangements to procure the needed technical assistance.

5. Exempt Activities. Upon opening a new Environmental Review Record, the Chief, Office of Community Development, shall determine whether or not the proposed project is exempt from environmental review, pursuant to §58.21 of the HUD Environmental Regulations.
6. Environmental Review Record. Each Environmental Review Record shall follow a prescribed format which will contain at least the following information:
 - I. Table of Contents
 - II. Chronology of Review Process
 - III. Project Descriptions
 - IV. Documentation of Environmental Review Finding
 - V. Appendices, as needed, to supplement finding
 - VI. Copy of Notice to File (Plot to File) an EIS
 - VII. Copies of Notice of Public Hearing (if any)
 - VIII. Draft EIS (if necessary)
 - IX. List of Agencies Sent Copies of Draft EIS, and Comments Received (if any)
 - X. Final EIS (if necessary)
 - XI. Copy of Notice of Intent to Request a Release of Funds
 - XII. Copy of Environmental Certification and Request to Release Funds

ORDERED at the County Courthouse, Jefferson County, Alabama, to be effective immediately.



Ben Erdreich
Commissioner of Public Welfare



ENVIRONMENTAL REVIEW PROCESS FOR COMMUNITY DEVELOPMENT (24 CFR 58)

