

# JEFFERSON COUNTY COMMISSION

**DATE:** December 22, 2011

**TIME:** \_\_\_\_\_

## **I. ROLL CALL**

## **II. INVOCATION**

Rev. Donna Godwin - Huffman United Methodist Church

## **III. PLEDGE OF ALLEGIANCE**

## **IV. APPROVAL OF MINUTES**

December 13, 2011

## **V. RESOLUTIONS**

### **Administrative Services - Commissioner Carrington**

#### **Environmental Services**

1. Resolution to award agreement for the 2011 Annual Collection System Rehabilitation, Contract 2 to Southeast Sewer Services, Inc., as recommended, in the amount of \$677,277.50 and to authorize execution of said agreement. (current available budget \$677,277.50)
2. Resolution authorizing execution of an agreement with Mission Communications, LLC to provide maintenance and support for remote pump station units in the amount of \$28,951.20. (current available budget \$28,951.20)
3. Resolution authorizing execution of an agreement with Schneider Electric, Inc. to provide professional services for the Five Mile Creek Wastewater Treatment Plant Citect SCADA software modifications in the amount of \$15,300. (current budget available \$15,300)
4. Resolution to award agreement for Environmental Services Department Facility Restorations project to Battle-Miller Construction Corp., as recommended, in the amount of \$309,900 and to authorized execution of said agreement. (current budget available \$309,000)
5. Resolution authorizing execution of an agreement with Haren Construction Company, Inc. to perform all labor necessary for the Cahaba River WWTP upgrades in the amount of \$892,000.

#### **Human Resources**

6. Resolution to add the following positions to comply with Personnel Board Rule 11.12b(2)
    - (a) PC Network Tech in Information Technology Department
    - (b) Arborist to Roads & Transportation Department
    - (c) Skilled Laborer to Roads & Transportation Department.
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## **Finance and IT - Commissioner Stephens**

7. Resolutions to approve appointment of Donald Shane Boyd to serve on the Concord Board of Trustees for a five year term ending October, 2016.
8. Resolution to approve the appointment of Peter Simmons and Jeremy Wright to serve on the Jefferson County Planning & Zoning Commission with terms ending December 15, 2015.

### **Finance**

9. Approval of the Unusual Demands report.
10. Resolution authorizing execution of an agreement with SAP Public Services , Inc. to provide SAP software maintenance and support for the period January 1, 2012 - December 31, 2012 in the amount of \$253,991.52.

### **Budget Management Office**

11. Approval of Staff Development report.

#### Individual Staff Development Revenue

Charles Bell Tax Audits Hattiesburg & Gulfport, MS – January 22-27, 2012	\$984.85
Charles Bell Tax Audits Houston, TX & Baton Rouge, LA – January 7-13, 2012	\$1,428.92

12. Approval of Budget Transaction report.

#### Emergency Management Office \$32,800

Shift funds from benefits health insurance to other professional services to renew the Public Information Officer's contract. (Three EMA employees opted out of the County's health insurance.)

### **Purchasing**

13. Approval of Purchasing Minutes for week of 11/1/11-12/7/11 and 12/8/11-12/14/11.

### **Information Technology**

14. Resolution authorizing execution of Amendment No. 1 to the agreement with Computer Products & Supplies International to provide maintenance for the HP Juke Box C1105 for the period January 1, 2012 - December 31, 2012 in the amount of \$2,680. (remaining budget \$608,575.06)
15. Resolution authorizing execution of Amendment No. 1 to the agreement with Solutionz, Inc. to provide maintenance for Tandberg video equipment for the period September 1, 2011 - August 30, 2012 in the amount of \$20,948. (remaining budget \$424,708.75)

16. Resolution authorizing execution of Amendment No. 2 to the agreement with Troy Group, Inc. to provide maintenance of four Micro Troy (SAP) laser printers for the period December 15, 2011 - December 14, 2012 in the amount of \$2,520. (remaining budget \$608,575.06)
17. Resolution authorizing execution of Amendment No. 1 to the agreement with Truetel Communications to provide maintenance and support for Blackberry communication for the period January 1, 2012 - December 31, 2012 in the amount of \$7,175.19. (remaining budget \$605,890.06)

**Sheriff's Office**

18. Resolution to acknowledge an agreement with Jefferson County Board of Education to provide enhanced law enforcement services including deputies, supervisors, vehicles and equipment in the amount of \$685,114.07 - revenue.

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**Health and General Services - Commissioner Bowman**

No resolutions or agreements.

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**Land Planning - Commissioner Knight**

**Land Planning & Development Services**

19. Resolution authorizing final approval for rezoning case Z-2011-021 Harold Nethery, owner; A-1 to C-1 for retail sales of portable accessory structures; Dora.

**Emergency Management Agency**

20. Resolution to acknowledge the following agreements with Alabama Department of Homeland Security for grant funding:
  - (a) FY2011 Metropolitan Medical Response System (MMRS) grant to purchase equipment and to sustain current capabilities - \$281,693
  - (b) FY2011 Law Enforcement grant sustainment of regional law enforcement team for the Sheriff's Office to purchase additional equipment and training - \$12,250
  - (c) FY2011 Mutual Aid grant sustainment for rescue teams to purchase equipment and training - \$110,390.45

**District Attorney - Bessemer Division**

21. Resolution authorizing execution of an agreement with Arthur Green, Jr., District Attorney, Bessemer Division and the Bessemer Cut-Off Advocacy Center, Inc. to provide salary and benefits for Prevention Education Coordinator, counseling sessions for victims of child abuse and to purchase tapes and accessories used to record forensic interviews that may be used in court for the period October 1, 2011 - March 30, 2012 in the amount of \$37,500.

**Family Court**

- 22. Resolution authorizing execution of Amendment No. 1 to agreement with Orbis Partners, Inc. to change scope of services to include maintenance and support for Case Works-YASI software for probation officers in an amount not to exceed \$16,000 - grant funds. (current budget available \$16,000)

**Youth Detention**

- 23. Resolution authorizing execution and acceptance of the Alabama Department of Youth Services - Grant/Subsidy Agreement funds – Part I - \$12,258 and Part II - \$457,272 (grant funds) for FY2011-2012.

**Circuit Court - Birmingham**

- 24. Resolution to approve the request for compensation from Anne-Marie Adams, Circuit Court Clerk for serving as Absentee Elections Manager for the General Election held on November 29, 2011 in the amount of \$9,200 (46 days @ \$200 per day-to be reimbursed by the State).

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**Roads and Transportation - Commissioner Brown**

**Community & Economic Development**

- 25. Resolution authorizing execution of a Cooperative Agreement with the City of Trussville for the Trussville Senior Center Project in the amount of \$200,000 - federal CDBG funds.
- 26. Resolution authorizing execution of a Cooperative Agreement with the City of Fairfield for the Fairfield Library Improvement Project in the amount of \$200,000 - federal CDBG funds.
- 27. Resolution authorizing execution of a Cooperative Agreement with the City of Vestavia Hills for the Vestavia Hills Senior Center Improvement Project in the amount of \$10,000 - federal CDBG funds.
- 28. Resolution authorizing execution of a Cooperative Agreement with the City of Brighton for the Brighton Senior Center Project in the amount of \$200,000 - federal CDBG funds.

**Roads & Transportation**

- 29. Resolution identifying surplus County equipment and authorizing disposal via internet auction.
- 30. Resolution authorizing execution of an agreement with the City of Pinson for use of County forces to provide roadway resurfacing and repair of Flight Drive in the amount of \$69,258 (materials, labor & equipment) - revenue.
- 31. Request from AT&T to locate their facilities on Jefferson County rights-of-way.
- 32. Resolution for payment of acquired right-of-way, Tract No. 53 for the Tarrant-Huffman Road Widening Project in the amount of \$2,565.
- 33. Resolution for payment of acquired right-of-way, Tract No. 54 for the Tarrant-Huffman Road Widening Project in the amount of \$1,495.

34. Resolution for payment of settlement in case styled Jefferson County v. Birmingham Realty Co., et al., Tract No. 2 for the Morgan Road Widening Project in the amount of \$11,875.
35. Resolution to temporarily close Lakeland Trail across the dam between Altadena Lake Road and Altadena Lake Circle and to hold a Public Hearing on January 24, 2012 to receive comments on permanent closure.

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**County Attorney**

36. Resolution authorizing and directing the County Attorney to file and prosecute in the United States Bankruptcy Court for the Northern District of Alabama a motion to approve the rejection of economic development contracts.

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**VII. NEW BUSINESS**

1. Resolution authorizing the County Manager to execute certain contracts and that the County Manager's capacity to execute each such contract is ratified, validated and confirmed.