

# Jefferson County, Alabama Department of Revenue



Jefferson County Department of Revenue  
P.O. Box 12207  
Birmingham, AL 35202-2207

Suite A- 100 Courthouse Annex  
716 Richard Arrington Jr. Blvd N.  
Birmingham, AL 35203

## REQUEST TO CLOSE ACCOUNT

Return the completed form by email to [JeffCoBusinessLicense@jccal.org](mailto:JeffCoBusinessLicense@jccal.org)  
or mail to the P. O. Box listed above.

BUSINESS ACCOUNT INFORMATION ON FILE
Jefferson County Account #:
Business Name:
Location address:
Date business closed:
IF THE BUSINESS WAS SOLD, PLEASE PROVIDE THE PURCHASER'S INFORMATION
Name:
Address:
Phone:
Email:
Date business was sold:
CONTACT PERSON FOR FURTHER INFORMATION
Name:
Title:
Address:
Phone:
Email:
SIGNATURE

I certify that I am authorized to make changes to and close this account, and that the information submitted is true and correct.

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Email: \_\_\_\_\_